To whom it may concern,

I would like to take this opportunity to express my interest in working for the company in any position to which I am qualified.

It is my desire to be challenged in a dynamic environment and I believe that both my academic and past work experiences will make me a great asset. I am willing to work with your company in any given position, to which I am qualified.

Throughout my learning experience, I have always been determined to learn and be challenged. I handle my responsibilities with due diligence, commitment and good problem solving skills and can adapt in a given environment to meet a company’s goals or objectives.

I am open to speak with you at any appointed time and can be contacted at 301-5406 or 321-1353.

Thank you for your kind consideration.

Respectfully,

Jessica Lalchan.

# Objectives

To add value and experience to the company in whatever capacity I am given the opportunity to and for which I am qualified.

# Education

## University Trinidad and Tobago, Point Lisas, Diploma in Mechanical Engineering

September 2016 – Present

Theory and practical in Mechanical related courses as well as Workshop and Lab Practices

## Community Development Skills and Training Programme, 2015

Introduction level training in Makeup Artistry- GRADE A

## Preysal Secondary School CXC

September 2010 – July 2015

6 CXC subjects including:

Mathematics- GRADE 1

English- GRADE 1

Information Technology- GRADE 2

Physics- GRADE 3

Biology- GRADE 3

Geography- GRADE 3

## The associated Board of the Royal School of Music (ABRSM) 2012

Grade 1 Theory of Music- Merit

## Ministry Of Tertiary Education and Skills Training

National Examination Council (NEC) Technical and Vocabulary Education and Training

January 2012- August 2012

Level 1 Child Assistant- GRADE A

**Work Experiences:**

1. Sales Clerk: E-shines: Couva
2. Sales Clerk and Casher: Nicholes’s Boutique, Couva
3. Maintenance Data Entry Clerk: Century Elson, Macoya
4. Inventory Clerk : Century Eslon, Macoya & EIL Arima.
5. Mechanical Engineering Technician: Internship Training,

Electrical Industries Group, Macoya

# Additional Information

Class Representative (NETD Mechanical Engineering)

Coordinator of Vacation Bible School (Windsor Park Open Bible Church)

Member of Pastoral Care Group and Youth Ministry at Windsor ark Open Bible Church

Freelance Makeup Artist and nail technician

**Hobbies**

Composing song lyrics

Singing

Dancing

# References

## Rev Deonanan Jagdip, Open Bible Standard Churches Inc.

682-2266(cell)

## Mr. Mark Lightbourne, ANSA McAL Chemicals Limited.

318-9350 (cell)